

Dear Artists and Crafters:

You are cordially invited to take part in Marion's 43rd Annual Art in the Park and Craft Show! We are excited about our two-day show in 2021, to be held Saturday, September 18, 2021 from 9AM to 5PM, and Sunday, September 19, 2021, from 9AM to 4PM, in Marion's beautiful Central Park, located in downtown Marion, Kansas, 66861. We will have some changes, including a section of the park for approved Party-Based or Multi-Level Marketing Home Businesses!

The charge per 10' x 10' space is \$75.00 for one day and \$100.00 for both days, payable in advance. A reservation form is enclosed for your convenience. Please return your paid reservation by **August 13, 2021** at the latest. **There will be a \$10.00 late fee charged after this deadline. No refunds will be given after this date. No refunds will be given for inclement weather. If our show is cancelled due to circumstances beyond our control, your booth fee will be applied to next year and no refunds will be given.** Artists wanting additional space, even if the space becomes available due to a "no show," will need to pay the same set rate for that space.

You may set up on Friday afternoon after 3PM, or Saturday morning after 6AM. We do ask that you remain set up until the fair closes at 5PM. You will need to provide your own tables and seating. If you have a canopy, please indicate the size on your application. If you are setting up on Friday, do not worry about security. The Boy Scouts will patrol the park both nights, as well as help crafters unload items. We do ask that you tip the Scouts, generously. The money should be given to a Scout Leader or an Art in the Park Staff member. The money is used to obtain equipment, etc., for their troop.

For vendors wishing to participate only on Sunday, you may set up Saturday from 6 to 8 PM, or Sunday morning at 6 AM.

Fair Officials reserve the right to inspect booth merchandise and request removal of any items not properly disclosed on application.

BOOTH SHARING - Booths may be shared by different artists. Each artist in the booth must complete and sign an application and each must abide by all show guidelines. Shared booth applications **MUST** be sent in at the same time.

SUBLETTING PROHIBITED - Exhibitors may not sell or give their booth space to anyone. The registered exhibitor and their merchandise must be the one occupying the booth. If you are unable to come, please call and let us know.

*Electricity is available for an additional \$10.00 fee. Please indicate if you want electricity on your application. Due to the overwhelming demand for electricity and a limited supply of outlets, please request power only if you are using a saw, cooking, lights, etc. Please **do not request electricity for cash registers**. You will need your own extension cord.

Please help by moving your vehicle ASAP after you unload. You may park in the school parking lot at the top of the hill.

Trailer Parking is available in the park for an additional \$45.00 fee per vehicle, for those needing access to additional stock during the show. **You will be asked to drop the trailer. Only vendors who have a pre-paid trailer parking pass will be admitted in this area. A list of vendors who have pre-paid for trailer parking will be given to the attendant at the park driveway gate. Only names on the list will be admitted for such parking. We appreciate your cooperation with this matter as we adjust to changes in our event.

Again, we appreciate your cooperation and understanding as these policies have the interest of everyone in mind and have been made to help make things fair for everyone, and to benefit all involved. We thank you all for participating in our Marion Art and Craft Fair, for without you, we wouldn't be able to hold this event. We will be looking forward to seeing you again. And if you have suggestions, questions, or concerns, please let us know. We try to make our show better each year, and hope you are available to join us for this popular event!

Thank you,
Margo Yates, Director
Allison Shults, Assistant

Marion Parks & Recreation
203 N. Third
Marion, Ks. 66861
Phone: 620-382-3425
E-mail: chinga@eaglecom.net

Art in the Park and Craft Show
September 18, 2021 from 9 a.m. to 5 p.m.
& September 19, 2021 from 9 a.m. to 4 p.m.
Central Park, Marion, Kansas

I would like to reserve _____ space(s), of a 10' x 10' area, at the Marion Art in the Park and Craft Show.

I would like to participate BOTH DAYS, on Saturday, September 18, and Sunday, September 19: _____

I will participate ONE DAY. I will participate on Saturday: _____ I will participate Sunday: _____

Fee for both days is \$100.00 per 10'x10' space. Fee for one day is \$75.00 for a 10'x10' space.

Specify type of Art or Craft: _____

Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: Area Code: (_____) _____

E-Mail Address: _____

Electricity: YES _____ NO _____ (Additional \$10.00 Fee)

Trailer Parking: YES _____ NO _____ (Additional \$45.00 Fee)

Date: _____ Total Amount Paid: _____

I will set up Friday: _____ I will set up Saturday morning: _____ I will set up Saturday evening: _____

Do you have a canopy you will use? YES _____ NO _____ SIZE: _____

My items are handmade: _____ My items are Party-Based or Multi-Level Marketing: _____

Please enclose a check or money order, covering the total amount due, made payable to:
City of Marion, 203 N. Third, Marion, Ks. 66861.

Please mail to the above address. If you have questions, or concerns, please feel free to call or e-mail us.

RELEASE OF RESPONSIBILITY DOCUMENT

RE: Marion Art in the Park and Craft Show
City of Marion Parks & Recreation Department
Marion, Kansas 66861

To Whom It May Concern:

You, as an individual or a company, shall be totally responsible for any and all damages and/or losses that may occur while your items are on and/or within the premises of the Art in the Park and Craft Show. We do not anticipate any problems, but we cannot carry insurance to cover your property.

Please fill in the following, and return it with your reservation form. Thank you for your cooperation.

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I, the undersigned, do hereby release the Marion Art in the Park and Craft Show Committee of the City of Marion Parks & Recreation Department of Marion, Kansas, and/or any part of its affiliates, from the responsibility for any damages and/or losses incurred and/or caused by whatever means, on the premises being used as the site of the Marion Art in the Park and Craft Show. I further waive any right I might have to recover said damages from the Marion Art in the Park and Craft Show Committee of the City of Marion Parks & Recreation Department of Marion, Kansas, and/or any of its affiliates.

DATED: This _____ day of _____, 20_____.

NAME: _____

ADDRESS: _____

CITY & STATE: _____

SIGNATURE: _____